

APPLICATION FORM for ERASMUS PROGRAMMES 2017/18

English Department, University of Vienna

Name: Student ID:

Contact details (email, tel – must be valid in spring 2017):

PROGRAMME followed: UF Englisch (Lehramt Diplom)* UF Englisch (Lehramt Bachelor B.Ed.)**
 MA Lit&Cult.** MA Lang&Ling.** BA**

* **First part of UF Englisch Diplom completed:** yes no to be completed until:.....

*/**I am currently in the semester of the programme mentioned above.

Are you going to apply for other programmes (Erasmus places in other departments, Non-EU exchange etc.), and which?

Please use the following table to indicate which placements you are applying for - choose up to three!

You must indicate the following:

(1) Preference: 1st, 2nd, 3rd **(2) The period in which you prefer to go abroad: WS, SS, Year**

Make sure your choices correspond to your letter of motivation!

Mag. Viola	Pref.	Per.	Mag. Wittmann	Pref.	Per.
Bangor (Wales)			Aberdeen		
Barcelona		Year	Edinburgh		Year
Birmingham City U.			Manch. Metr. U.		
Edinburgh		Year	Nottingham		
Goldsmiths (London)			Southampton		Year
Malta			Royal Holloway		
Manchester Univ.			Exeter		
Poznan			Dublin		Year
Santiago di Comp			Helsinki		
Zürich			Leuven		
Basel			Prague		
Valencia			Gent		
Paris			Mainz		
Dijon			Bergen		
			Jyväskylä (PhD only)		

For further information on placements and semester dates see
<http://anglistik.univie.ac.at/studium/study-abroad/coordinators-university-profiles/>

Before submitting your application, check the individual conditions of all universities, e.g. in terms of courses and modules offered, semester / term dates and other special conditions (minimum grade average, language requirements, certificates/tests etc.).

CHECKLIST:

- application form
- motivation letter
- transcript of records

Hand the **completed application form with your letter of motivation** (in English, one to two typed pages) and an up-to-date Sammelzeugnis (transcript of records) to Mag. Wittmann either in person, by email, or deposit the documents in the envelope at her office door. At the beginning of March you will receive a circular email with updates on your application; this will also serve as proof you that your application was received. If you do not receive this email, you should immediately contact Mag. Wittmann.

No first-come-first-served principle applies, provided you apply within the application period. Late applications will be disregarded. The motivation letter should be a tidy and well-written text in which you explain your academic interests in the places selected, your focus in English Studies and so on, and argue your case convincingly. Please deal with all universities in ONE LETTER only!! Please also provide a photo (placed in the upper right-hand corner of your letter).

Application period: until 15 February 2017 – Interviews for all places on Monday, 13 March 2017

NB: MA students who have completed their BA outside the University of Vienna are asked to submit a transcript of records of their BA studies with their application form and motivation letter.

I hereby confirm that the information I have provided is correct and that I have **carefully read the information** provided on <http://anglistik.univie.ac.at/studium/study-abroad/>.

Signature: _____

PS: We suggest that you keep an electronic copy of your motivation letter for future use – you may need it!